



भारत सरकार / Govt. of India

आयकर विभाग / Income Tax Department

कार्यालय प्रधान मुख्य आयकर आयुक्त, उ० प० क्षेत्र, आयकर भवन, सेक्टर 17-ई, चण्डीगढ़।

O/o The Principal Chief Commissioner of Income Tax, NWR, Aayakar Bhawan,  
Sector- 17-E, Chandigarh, Tel. /Fax: 0172-2544245

F.No.: Pr.CCIT/CHD/EB/H. Allot./2023-24/ 5174-75

Dated: 26.02.2024

To

The Directorate General of Income Tax (Inv.), Chandigarh.  
The Pr. Commissioner of Income Tax – I & II, Chandigarh.  
The Commissioner of Income Tax (Admin. & TPS), Chandigarh.  
The Commissioner of Income Tax – (Audit), (Exemptions), (ITAT-I & II), (TDS-I & II), (Appeals-I & II), Chandigarh.  
The Addl. Director General of Income Tax (DTRTI), (I&CI), Chandigarh.  
The Addl. Director of Income Tax (International Taxation), Chandigarh.  
The Addl. Commissioner of Income Tax (Central Circle), Chandigarh.  
The Income Tax Officer (Hq.)(Admin.), O/o the Pr.CCIT, Chandigarh.

Sir/Madam,

**Sub: Allotment of residential accommodation at Chandigarh in Sector- 43B, 36B and 39B – Submissions of online applications for Allotment year 2024-25– regarding**


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Kindly refer to the subject cited above.


2. In this regard, kindly find herewith enclosed this office's letter no. 4610-11 dated 18.01.2024 vide which it is informed that every Government officer/official who desires to have an allotment made or wants change in the existing accommodation shall submit his/her application online from **25.01.2024 (10:00 am onwards) to 25.02.2024 (upto 06:00 pm)** at <https://incometaxchandigarh.org/> in Facilities menu by clicking on "House Allotment at Chandigarh Station only" option from the drop-down menu.
3. In this connection, I am directed to inform you that the portal for submitting applications online at <https://incometaxchandigarh.org/> is further opened from **26.02.2024 (10:00 am onwards) to 05.03.2024 (upto 06:00 pm)**.

Yours faithfully

Encl: As above

  
(Rajinder Sharma)  
Income Tax Officer (Hq.)(Admn.-II)  
Chandigarh

Copy to:- The Dy. Commissioner of Income Tax(Hq.)(Admn.), O/o the Pr. CCIT, NWR for kind information and request to open the window for online application on **26.02.2024 at 10:00 AM.**

  
(Rajinder Sharma)  
Income Tax Officer (Hq.)(Admn.-II)  
Chandigarh



भारत सरकार / Govt. of India

आयकर विभाग / Income Tax Department

कार्यालय प्रधान मुख्य आयकर आयुक्त, उ० प० क्षेत्र, आयकर भवन, सेक्टर 17-ई, चण्डीगढ़।

O/o The Principal Chief Commissioner of Income Tax, NWR, Aayakar Bhawan,  
Sector- 17-E, Chandigarh, Tel. /Fax: 0172-2544245

F.No.: Pr.CCIT/CHD/EB/H. Allot./2023-24/ 2610-11

Dated: 28.01.2024

To

The Directorate General of Income Tax (Inv.), Chandigarh.  
The Pr. Commissioner of Income Tax – I & II, Chandigarh.  
The Commissioner of Income Tax (Admin. & TPS), Chandigarh.  
The Commissioner of Income Tax – (Audit), (Exemptions), (ITAT-I & II),  
(TDS-I & II), (Appeals-I & II), Chandigarh.  
The Addl. Director General of Income Tax (DTRTI), (I&CI), Chandigarh.  
The Addl. Director of Income Tax (International Taxation), Chandigarh.  
The Addl. Commissioner of Income Tax (Central Circle), Chandigarh.  
The Income Tax Officer (Hq.)(Admin.), O/o the Pr.CCIT, Chandigarh.

Sir/Madam,

**Sub: Allotment of residential accommodation at Chandigarh in Sector-43B, 36B and 39B – Submissions of online applications for Allotment year 2024-25– regarding**

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1. As per instructions, issued vide this office's letter F.No. Pr. CC/Chd/EB-2/ House Allotment/2016-17/2596 dated 17.08.2016, every Government officer/official who desires to have an allotment made or wants change in the existing accommodation shall submit his/her application online from **25.01.2024 (10:00 am onwards) to 25.02.2024 (upto 06:00 pm) at <https://incometaxchandigarh.org/>** in Facilities menu by clicking on "House Allotment at Chandigarh Station only" option from the drop-down menu. It must be ensured that the following particulars in the online proforma shall be filled in properly and the duly concerned DDO verified printout of the same should be forwarded to this office:

- o/c
- i) Name of the officer/official
  - ii) Name of the post
  - iii) Date of birth
  - iv) Category of the applicant
  - v) Date of joining in the Government services
  - vi) Date of joining in the Income Tax Department
  - vii) Date of joining in the qualifying Grade Pay for the type of government accommodation applied for
  - viii) Pay as on 01.01.2024
  - ix) Date of increment/pay last fixed

- x) Date of joining in the tri-city on transfer/new joining/promotion (if change of category of quarter)
2. Incomplete applications or applications received **before 25.01.2024 & after 25.02.2024** shall not be considered.
3. All the allottees are requested to follow the instructions given in the O.M. No. 13/531/2012-TS dated 01.10.2012 received from the Deputy Director of Estates, Govt. of India, New Delhi (copy enclosed).
4. It is requested that all the officers/officials are made aware of the following rules also-
- i) Every employee desirous of an allotment of residential house shall apply online within one month of reporting for duty in Tri-City.
- ii) In case anyone becomes entitled for higher type of accommodation, he/she shall apply afresh, otherwise he/she will neither get the type of accommodation originally applied by him (being not entitled) nor the higher type of accommodation (as he/she has not applied for the same).
- iii) It is also requested that this may please be brought to the notice of all officers/officials working under your administrative control and a copy may also be displayed on the Notice Board.

Yours faithfully

Encl: As above

  
**(Rajinder Sharma)**  
Income Tax Officer (Hq.)(Admn.-II)  
Chandigarh

Copy to:-

1. The Dy. Commissioner of Income Tax(Hq.)(Admn.), O/o the Pr. CCIT, NWR for kind information and request to open the window for online application on **25.01.2024 at 10:00 AM.**

  
**(Rajinder Sharma)**  
Income Tax Officer (Hq.)(Admn.-II)  
Chandigarh